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|  | SIZANANIMENTORSHIPPROGRAMME | [www.sizanani.blogspot.com](http://www.sizanani.blogspot.com): Sizanani mentors |

Mentor-Mentee Agreement

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| **ITEM** | **MENTOR** | **MENTEE** |
| **INFO** | Surname and first name …………………………………………….Cell …………………………………………………………………….Other contact number in case of emergency……………….…….Email …………………………………………………………………. | Surname and first name ………………………………………………………… Cell …………………………………………………………………………………Cell of mother/father/guardian in case of emergency…………………………Email ………………………………………………………………………………. |
| **PLEDGES** | I, (mentor’s names), ……….............................. pledge to:* Contact my mentee and, if possible, meet her/him at least once a month, and if I am not available, to let my mentee know
* Contact my mentee’s parents/guardians if an outing finishes after 6pm
* Talk to my mentee primarily in English
* Maintain confidentiality about my mentee’s personal issues, e.g. school report
* Show my mentee the “Information for Learners” page on the Sizanani website and help them navigate it
* Never give my mentee any financial help outside of outings, transport from/to Alex, and education-related spending
 | I, (mentee’s names) ……………………………………………… pledge to:* Tell my mentor what kind of educational outings and job shadowing I would like to do, and what my needs are (career guidance, etc.)
* Tell my mentor what I have felt/learnt on an outing and express words of appreciation if I have enjoyed it
* Do research by myself on the internet and on the Sizanani website
* Show my school results to my mentor every term
* Inform my mentor about my school work and any important event in my life that might affect my school results, attendance at St Mary’s or our relationship.
* Inform him/her if I have not attended Saturday classes at St Mary’s for two consecutive Saturdays (and explain why)
* Not put pressure on my mentor to invite me to a group outing
* Never ask my mentor for financial assistance
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| **WE AGREED** | Meetings will be initiated by:* The mentor
* The mentee
* Both

We will immediately inform each other:* If we cannot attend a meeting
* If we are running late for a meeting

We will preferably communicate by:* Phone calls
* SMS
* WhatsApp
* Email
* Facebook
 | We agree not to call or send SMSs/WhatsApps:* Before (e.g. 8am) ………....
* After (e.g. 9pm) …………….

We will:* Inform each other of any change in our details (e.g. lost phone or new number)
* Reply to all SMS/WhatsApps/emails/voicemails/missed calls
* Inform each other if we decide to look for another mentor/mentee or drop out of the programme
* Check the Sizanani WhatsApp groups at least once a week (grades group for learners and mentors’ group)
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 ……………………………………………………………… …………………………………………………………….

 *Mentor Mentee*

 Signed in Johannesburg on the …………. of……………2019