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|  | SIZANANI  MENTORSHIP  PROGRAMME | [www.sizanani.blogspot.com](http://www.sizanani.blogspot.com)  : Sizanani mentors |

Mentor-Mentee Agreement

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| **ITEM** | **MENTOR** | **MENTEE** |
| **INFO** | Surname and first name …………………………………………….  Cell …………………………………………………………………….  Other contact number in case of emergency……………….…….  Email …………………………………………………………………. | Surname and first name …………………………………………………………  Cell …………………………………………………………………………………  Cell of mother/father/guardian in case of emergency…………………………  Email ………………………………………………………………………………. |
| **PLEDGES** | I, (mentor’s names), ……….............................. pledge to:   * Contact my mentee and, if possible, meet her/him at least once a month, and if I am not available, to let my mentee know * Contact my mentee’s parents/guardians if an outing finishes after 6pm * Talk to my mentee primarily in English * Maintain confidentiality about my mentee’s personal issues, e.g. school report * Show my mentee the “Information for Learners” page on the Sizanani website and help them navigate it * Never give my mentee any financial help outside of outings, transport from/to Alex, and education-related spending | I, (mentee’s names) ……………………………………………… pledge to:   * Tell my mentor what kind of educational outings and job shadowing I would like to do, and what my needs are (career guidance, etc.) * Tell my mentor what I have felt/learnt on an outing and express words of appreciation if I have enjoyed it * Do research by myself on the internet and on the Sizanani website * Show my school results to my mentor every term * Inform my mentor about my school work and any important event in my life that might affect my school results, attendance at St Mary’s or our relationship. * Inform him/her if I have not attended Saturday classes at St Mary’s for two consecutive Saturdays (and explain why) * Not put pressure on my mentor to invite me to a group outing * Never ask my mentor for financial assistance |
| **WE AGREED** | Meetings will be initiated by:   * The mentor * The mentee * Both   We will immediately inform each other:   * If we cannot attend a meeting * If we are running late for a meeting   We will preferably communicate by:   * Phone calls * SMS * WhatsApp * Email * Facebook | We agree not to call or send SMSs/WhatsApps:   * Before (e.g. 8am) ……….... * After (e.g. 9pm) …………….   We will:   * Inform each other of any change in our details (e.g. lost phone or new number) * Reply to all SMS/WhatsApps/emails/voicemails/missed calls * Inform each other if we decide to look for another mentor/mentee or drop out of the programme * Check the Sizanani WhatsApp groups at least once a week (grades group for learners and mentors’ group) |

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*Mentor Mentee*

Signed in Johannesburg on the …………. of……………2019